



**CITY OF SHAWNEE
11110 JOHNSON DRIVE
SHAWNEE, KANSAS 66203
913.742.6263**

**APPLICATION FOR PUBLIC FINANCIAL PARTICIPATION REQUEST FOR
INDUSTRIAL REVENUE BONDS (IRB)**

Shawnee Economic Development Council

Ann Smith-Tate
President/CEO
asmithtate@shawneekschamber.com
913.631.6545

City of Shawnee

Steve Hauck
Business Liaison
shauck@cityofshawnee.org
913.742.6214

City Manager
Doug Gerber
dgerber@cityofshawnee.org
913.742.6200

Interim Finance Director
Sean Rocco
srocco@cityofshawnee.org
913.742.6268

Kutak Rock – Bond Counsel

Joe Serrano
joseph.serrano@kutakrock.com
816.502.4658

I. APPLICANT GENERAL INFORMATION

Firm and Primary Contact Information:

NAME OF APPLICANT FIRM

DATE OF REQUEST

FIRM ADDRESS

PHONE NUMBER

CONTACT PERSON NAME

PHONE NUMBER

CONTACT PERSON TITLE

CONTACT EMAIL

Names and addresses of the principal owners, officers and directors of the firm requesting the Industrial Revenue Bonds:

| NAME | TITLE | ADDRESS |
|------|-------|---------|
|------|-------|---------|

| | | |
|------|-------|---------|
| NAME | TITLE | ADDRESS |
|------|-------|---------|

| | | |
|------|-------|---------|
| NAME | TITLE | ADDRESS |
|------|-------|---------|

Names and Addresses of Other Firm Contacts:

| NAME | ADDRESS | PHONE | EMAIL |
|------|---------|-------|-------|
|------|---------|-------|-------|

| | | | |
|------|---------|-------|-------|
| NAME | ADDRESS | PHONE | EMAIL |
|------|---------|-------|-------|

| | | | |
|------|---------|-------|-------|
| NAME | ADDRESS | PHONE | EMAIL |
|------|---------|-------|-------|

Names and Addresses of Support Team/Consultants:

APPLICANT'S ATTORNEY

PHONE NUMBER

EMAIL

APPLICANT'S UNDERWRITER (OR PURCHASER)

PHONE NUMBER

EMAIL

APPLICANT'S ENGINEERING FIRM

PHONE NUMBER

EMAIL

OTHER

PHONE NUMBER

EMAIL

II. PROPOSED USE

1. Describe the proposed project: _____

2. Location of the proposed facility: _____
3. Size of the proposed facility (include size of building and amount of real property): _____

4. Name the Architect and Contractor if designated (name, address and phone).

5. What business is proposed by the applicant at this location? _____

6. List the products or services to be rendered. (Include details of the nature and scope of the operation of the business): _____

7. What percentage of the facility will be occupied by the Applicant? (If less than 100%, please specify other occupants): _____
8. Describe type and cost of building construction proposed: _____

9. Current zoning: _____
10. Anticipated date of completion: _____

III. NATURE OF PROJECT FINANCING

The applicant and/or applicant's attorney must work with the City's Bond Counsel to complete this section and other bond documents required for the IRB process. The applicant may coordinate with Shawnee Economic Development staff or Finance Director to arrange a meeting with Bond Counsel, or contact Bond Counsel directly. Bond counsel contact information is listed on page 1.

1. New bond issue
 Refunding issue
2. Nature of financing requested (check all that apply):
 Property tax abatement
 Sales tax exemption
 Conduit debt
3. Is the proposed project a new facility, expansion, or replacement of another existing facility? _____

4. Please state the reason for the establishment of the new facility, expansion or replacement of the existing facility: _____

5. Describe the proposed security for the bonds (i.e. pledge of collateral, corporate/ personal guarantees, debt service reserve fund, credit enhancements, etc.).

IV. ORGANIZATIONAL

1. Describe the organizational structure of the firm (proprietorship, partnership, subsidiary, corporation, not-for-profit, etc.) _____

2. Is the applicant's stock publicly held? _____
If so, which stock exchange? _____
3. In what state is the applicant incorporated? _____
4. Please attach proof that the firm is authorized to do business in the State of Kansas.
5. Date of incorporation? _____
6. Indicate applicant's principal bank? _____
7. CPA firm performing accounting/audit? _____

CONTACT PERSON

ADDRESS

TELEPHONE/FAX

8. Please indicate what company will be performing the environmental audit. _____

CONTACT PERSON

ADDRESS

TELEPHONE/FAX

9. Describe any pending or threatened litigation: _____

10. Total employment of applicant: _____

11. How many locations does applicant currently have? _____

List locations:

V. MEASURE OF ECONOMIC GROWTH AND BENEFIT

The applicant and/or applicant's attorney must work with the Shawnee Economic Development Council staff to complete this section and provide other information needed for the statutory cost-benefit analysis. Please contact one of the Shawnee Economic Development Council staff contacts listed on page 1 directly.

1. Number of expected new additional employees to be hired at this site:

| Major Job Types | Year 1 | Year 2 | Future | Average Salary |
|-----------------|--------|--------|--------|----------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

2. Describe the economic benefits to the City's economy if the transaction is completed.

VI. COST BENEFIT ANALYSIS WORKSHEET

1. Applicant's six-digit NAICS code _____
2. Capital Investment for land, building & improvements, and furniture and equipment _____

3. Projected annual sales? _____ Percentage of Sales subject to Sales tax? _____
4. Projected annual purchases of goods and services for this facility? _____
5. Estimated annual expense for utilities (i.e. water, sewer, natural gas)? _____
6. Of new employees, how many will move to the City, county state? _____
7. How many out-of-town visitors will the facility have during the year? _____

VII. POTENTIAL CONFLICTS

Please describe any known circumstances that would create a conflict of interest.

PLEASE NOTE: Any potential conflicts as disclosed above do not necessarily negate the approval of the Issue, but are pertinent for determining those conflicts for the purpose of public disclosure.

VIII. OTHER INFORMATION

Specify below any other data or information you deem pertinent for the City's consideration in passing upon the approval of the proposed project or financing:

IX. PROCESSING

Electronic submission of this application is encouraged. Please submit the application to Interim Finance Director Sean Rocco at srocco@cityofshawnee.org (913.742.6268).

Applicant may attach supplemental documents to the application rather than typing the answers on the form. The supplemental documents must be in the same order as the requested information.

The City must receive a payment of \$2,000 for your application fee in order to process this request. Please make checks payable to "City of Shawnee."

Depending on the nature of the proposed purchaser of the bonds, the City may require additional financial information from the applicant, to be provided directly to the City's financial advisor. If the applicant plans to buy their own bonds, this will not be necessary.

X. APPLICANT'S AGREEMENT

In consideration for the City's acceptance, processing and consideration of this application, applicant agrees, represents and warrants that:

1. There is submitted herewith a non-refundable application fee of \$2,000 to reimburse the City for its cost of processing this application.
2. Any lease entered into between the City and the applicant or its assign will provide that in addition to paying the application fee, applicant will pay all expenses incurred by the City including but not limited to fees of Bond Counsel, the City Attorney and other professionals acting on behalf of the City incurred in regard to issuance of the bonds.
3. In the event the bonds are issued the applicant will pay to the City of Shawnee an administrative/orination fee to be used by the City exclusively for economic development activities, as follows: \$15,000 plus 0.30% of the bond principal issued, with a maximum total fee of \$250,000.

Applications will be approved by the governing body for a period of one (1) year or for such time as is provided in any inducement resolution adopted by the governing body. Failure to proceed with the project or to issue bonds within the time provided in the inducement resolution will require the applicant to resubmit an application for consideration by the governing body.

Partial completion of this application is permitted, however, prior to the adoption of the bond ordinance, the remaining supplementary information may be required. Additional information may also be required by Bond Counsel and the Financial Advisor.

It is understood and agreed the information required by Section IX or any other information will be disclosed to the financial team and may be disclosed to the public.

DATED this ____ day of _____, ____.

APPLICANT'S SIGNATURE

DATE

TITLE

DATE